

Nevada Bullying Reporting and Investigation Process

#SAFE ALLIES

The #SafeAllies program is a collaboration of Nevada PEP and Youth M.O.V.E. Nevada developed to assist youth and families to learn the steps to resolve and heal from bullying incidents.

- Contact Nevada PEP for more information
1-800-216-5188 or nvpep.org/safe-allies

* Administration is the principal, other person in charge of school or their designee (i.e. the dean of students). ¹

** Anti-bullying laws do not apply to Pre-K students nor one adult to another in school settings. ²

1

Bullying Reported

Safe Voice: Reports by anyone via app, online or phone. Reports go from the Department of Public Safety to school administration. If the report requires immediate intervention it will be handled by law enforcement. ⁵

Student, teacher, parent, etc.: Reports can also be done in person, through hand delivered documentation or through the mail. Reports should go to administration immediately. ²

Additional Requirements:

- School employees are required to report incidents on the same day they are made aware. ²
- Failure to report by school staff can result in suspension, revoked license or dismissal. ⁴

2

Immediately
Ensure Safety

De-escalation: Administration* will de-escalate the situation. ²

Safety Plan: Administration* will create a safety plan for the student who was the target of bullying. ²

Additional Requirements:

- Action must be taken immediately. ²

3

Parental Notice

Notice: Administration* will give same-day notice to all parents of the students involved, by phone or mail. ²

Delayed Notice: If the report was made on a day that is not a school day or after school hours, notice must be given to parents by the end of the following school day. ²

Additional Requirements:

- Parental notice should be given by the time school closes, on the same day of the report. ²

4

Immediate Investigation by Administration

Interviews: Administration* will conduct discreet interviews with the student who is target of bullying, student with alleged bullying behavior and witnesses, to determine if bullying did occur.²

Input: Parents will be able to provide input during the interviews with administration* (e.g. written documentation, evidence, input on safety plan)

Additional Requirements:

- Investigation completed within 5 school days of receiving the report, 2 additional days may be used to complete the investigation for extenuating circumstances.²
- With a criminal investigation, school investigation may be delayed but a safety plan should still be in place.³

5

Reports of Findings

Content: Report includes written documentation of times/dates, safety plan, conclusion of investigation and disciplinary action.²

Distribution: Administration* will give a confidential report of findings to the parents of the child with bullying behavior.²

Additional Requirements:

- Parents of the student who was the target may request to receive a redacted version of the report of findings.²

6

Following a Decision if a Violation Has or Has Not Occurred

Action: Any action taken after the decision (e.g. discipline or switching classes) must be carried out in a manner that causes the least possible disruption for the student who was the target of bullying.²

School Changes: If the bullying report finds that bullying has occurred, the parents of the target may make a request of the Board of Trustees, or designee, to enroll student at a different school, with parent consultation.²

Additional Requirements:

- Parents of the student who was the target may request to receive a redacted version of the report of findings.²

7

Follow-Up With Students

Safety Plan: Administration* must follow-up with the student who was the target of bullying to ensure the safety plan is still working.²

Resources: Administration* shall provide a list of resources in the community to assist the student who was the target and the student with bullying behavior and their parents.²

Additional Requirements:

- Follow-up must be done within 10 days after receiving the report.²

- ¹NRS 388.1215
- ²NRS 388.1351
- ³NRS 388.13535

- ⁴NRS 388.1354
- ⁵NRS 388.14553